Diploma of Leadership & Management

Course Outline BSB51915

The Diploma of Leadership and Management reflects the role of individuals who apply knowledge, practical skills and experience in a leadership and management role across a range of business and industry contexts. At this level in industry leaders and managers display initiative in planning, organising, implementing and monitoring their own work and the workload of others. They also plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and coordinate information from a variety of sources. With well developed communication skills they support colleges and business teams to meet organisational or business requirements.

Unit of Study:

**Workplace Effectiveness**
- BSBBLDR501 Develop and use emotional intelligence
- BSBBLDR502 Lead and manage effective workplace relationships
- BSBWOR502 Lead and manage team effectiveness

**Leadership and Management 1**
- BSBMGT517 Manage operational plan
- BSBMGT516 Facilitate continuous improvement
- BSBCUS501 Manage quality customer service

**Information Management 1**
- BSBINM501 Manage an information or knowledge management system
- BSBADM506 Manage business document design and development

**Workplace Health and Safety**
- BSBWHS501 Ensure a safe workplace

**Diversity**
- BSBDIV501 Manage diversity in the workplace

**Sustainability**
- BSBRSK501 Manage Risk
- BSSUS501 Develop workplace policy and procedures for sustainability

Course Pathway:
After graduating from the Diploma of Leadership and Management further study options include: Advanced Diploma of Business, Diploma of Software Development or Diploma of Digital and Interactive Games at Canterbury Technical Institute or you can progress on to University including USQ.