

# Gain the Skills for a Brighter Tomorrow

## with a Diploma of Business

**Course Duration:** 52 weeks

**Class Schedule:**  
25 hours 2.5 days per week\*

### Entry Requirements

No entry requirements for Australian Students.

### Preferred Pathway

- Basic computer skills and Language, Literacy and Numeracy skills.

### International Students

- An overall IELTS band 5.5 or equivalent & above
- 18 years & above with High School Certificate (Year 12) or equivalent

\* Students may be required to complete additional hours beyond class times to complete the course.

### Course Outline BSB50215 (CRICOS 087215K)

#### Course Description:

The Diploma of Business focuses on developing the skills relevant to real-life work situations. By completing the Diploma of Business you will have gained a qualification which can lead to roles in Marketing, Human Resource and/or Business Administration.

#### Administration

BSBADM506 Manage business document design and development

BSBMGT516 Facilitate continuous improvement

#### Marketing 1

BSBMKG501 Identify and evaluate marketing opportunities

BSBMKG502 Establish and adjust the marketing mix

#### Human Resource Management

BSBHRM506 Manage recruitment, selection and induction processes

BSBHRM502 Manage human resources management information systems

#### Sustainability

BSBR501 Manage risk

BSBSUS501 Develop workplace policy and procedures for sustainability

#### Course Pathway:

Once you have graduated from the Diploma of Business you can progress into: Advanced Diploma of Business, Diploma of Management, Advanced Diploma of Management, Diploma of Software Development, or Diploma of Digital and interactive Games at Canterbury Technical Institute or you can continue on to pathway University USQ or a University of your choice.

## CALL US on +61 7 3123 4055

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Access more information on line

