



Canterbury Technical Institute

CRICOS 02938M / RTO No. 31645 ABN 61 128 149 32

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Website: www.cti.qld.edu.au

Refund Policy

for Eligible Students enrolled in VET FEE-HELP enabled courses

1. This refund policy is applicable to Australian citizens or Australian resident permanent humanitarian visa holders who are enrolled in a VET FEE-HELP enabled course offered by Canterbury Technical Institute Pty Ltd

2. In the event of a student withdrawing from a VET unit of study on or before the census date* for that unit of study:

- 100% of tuition fees paid for that unit will be refunded to the student; and
- the student will not incur a VET FEE-HELP debt.

3. In the event of a student withdrawing from a VET unit of study after census date* for that unit of study:

- no refund is applicable; and/or
- the student will incur a VET FEE-HELP debt.

** A census date that is no earlier than 20% of the way through a VET unit of study will be set by CANTERBURY TECHNICAL INSTITUTE PTY LTD for each unit of study. CANTERBURY TECHNICAL INSTITUTE PTY LTD will ensure that all students are informed of the census date for each unit of study on Canterbury Technical Institute Pty Ltd website.*

4. Refunds will be made within 28 days of the census date of the VET unit of study to which the withdrawal applies.

Special Circumstances

5. A student who withdraws after the census date for a VET unit of study may apply for special consideration in line with the *Student Review Procedures for Re-crediting a FEE-HELP Balance*.

Publication

6. This refund policy will be made available to students and prospective students by publication on CANTERBURY TECHNICAL INSTITUTE PTY LTD's website (www.cti.qld.edu.au).

7. CANTERBURY TECHNICAL INSTITUTE PTY LTD's pre-enrolment information will also include details of this refund policy.