



CANTERBURY
TECHNICAL INSTITUTE

Application Form (International Student)

CANTERBURY TECHNICAL INSTITUTE

Level 1, 333 Adelaide St, Brisbane City, QLD 4000, Australia
CRICOS Provider Code: 02938M / RTO No: 31645 / ABN: 61 128 149 324
(T) + 61 7 3123 4055 (E) info@cti.qld.edu.au (W) www.cti.qld.edu.au

PERSONAL DETAILS

First Name/s

Date of Birth day month year

Telephone/Mobile

Nationality

Visa Type Student Visitor Working Holiday Other

if other, please specify:

Address in Australia (if known)

Suburb/City
Post Code State

Family Name/s

Gender Male Female Unspecified

Email Address

Passport Number

Australian Visa No. (if any)

Expiry Date day month year

Home Country Address

Suburb/City
Post Code State

USI Number

All VET students studying nationally recognised training in Australia must have a Unique Student Identifier, if you require help with this please ask CTI staff.

Note: If you apply through an approved Canterbury Technical Institute agent, all correspondence will be forwarded through that agent.

Previous Education High School College University Other

ACADEMIC PROGRAM SELECTION (Nationally Recognised Training)

Hospitality	Fees*	
Certificate II in Hospitality 6 months (26 weeks) / SIT20316 - CRICOS Code 090921B	\$4,000	<input type="checkbox"/>
Certificate III in Hospitality 1 year (52 weeks) / SIT30616 - CRICOS Code 091442J	\$7,500	<input type="checkbox"/>
Certificate IV in Hospitality 1 year (52 weeks) / SIT40416 - CRICOS Code 090969G	\$7,500	<input type="checkbox"/>
Diploma of Hospitality Management 1 year (52 weeks) / SIT50416 - CRICOS Code 092739F	\$16,500	<input type="checkbox"/>
Commercial Cookery		
Certificate IV in Commercial Cookery 1.5 years (78 weeks) / SIT40516 - CRICOS Code 093920A <input type="checkbox"/> Day <input type="checkbox"/> Evening	\$22,000	<input type="checkbox"/>
Business		
Diploma of Business 1 year (52 weeks) / BSB50215 - CRICOS Code 087215K	\$16,500	<input type="checkbox"/>
Advanced Diploma of Business 1.5 years (78 weeks) / BSB60215 - CRICOS Code 087494J	\$22,000	<input type="checkbox"/>

Management	Fees*	
Diploma of Leadership and Management 1 year (52 weeks) / BSB51915 - CRICOS Code 089391M <input type="checkbox"/> Day <input type="checkbox"/> Evening	\$16,500	<input type="checkbox"/>
Advanced Diploma of Leadership and Management 1.5 years (78 weeks) / BSB61015 - CRICOS Code 091952J	\$22,000	<input type="checkbox"/>
Certificate IV in Project Management Practice 6 months (27 weeks) / BSB41515 - CRICOS Code 095416A	\$4,000	<input type="checkbox"/>
Diploma of Project Management 1 year (52 weeks) / BSB51415 - CRICOS Code 093917G	\$16,500	<input type="checkbox"/>
Advanced Diploma of Program Management 1 year (52 weeks) / BSB61215 - CRICOS Code 093919E	\$22,000	<input type="checkbox"/>
Information Technology		
Diploma of Software Development 1 year (52 weeks) / ICT50715 - CRICOS Code 086699D	\$16,500	<input type="checkbox"/>
Diploma of Digital and Interactive Games 1 year (52 weeks) / ICT50215 - CRICOS Code 088040J	\$16,500	<input type="checkbox"/>

* All fees are in Australian Dollars

ENGLISH PROFICIENCY

Level of English Beginner Intermediate Upper Intermediate Advanced
Do you have any IELTS / TOEFL / Other (Specify) Scores? Yes No

if yes, what is the score:

DISABILITY SUPPORT

Do you have a disability, impairment or long term medical condition which may affect your studies?
 Yes No if yes, please specify:

STUDENT SERVICES

Accommodation & Airport Pickup
Do you want CTI to organise accommodation? Yes No if yes, how many weeks:
Do you want an Airport Pickup service? Yes No if yes, provide arrival details:

REQUESTED COURSE START DATES

Entry to all CTI courses is conditioned on meeting the entry requirements.

Course 1 Start Course 2 Start Course 3 Start

PAYMENT DETAILS (All fees are in Australian Dollars)

Standard (every 3 month) no fee Yes I wish to pay half fees only I wish to pay more than half fees
Flexible (monthly instalments) \$50 surcharge applies Yes
NOTE: A student can pay full fees if they wish to, but they are not required to pay more than 50 per cent up front if this is their choice.

DECLARATION

I hereby declare that all information provided in this form is true, correct and to the best of my knowledge.
I have read, understood & accepted the terms and conditions of enrolment published in the Student Handbook posted on the CTI website.
(www.cti.qld.edu.au - see Download section in Student Information)
I acknowledge that I have read the information contained in the student handbook. I understand that the information provided in this form may be provided to State & Commonwealth agencies and I consent to the release.

Student's Signature

Date day month year



P.S.: Please sign the terms & conditions printed on the reverse of this application form



STUDYING IN BRISBANE

Brisbane is one of the fastest growing cities of Australia. Our campus is conveniently located close to Railway Station, Central Bus Services and the centre of Brisbane City. Australia is one of the most culturally diverse countries in the world with migrants from more than 170 countries. Brisbane is a comparatively safe and clean city to live in. It offers a high standard of living, excellent health and educational facilities, and cosmopolitan shopping centres.

LIVING EXPENSES

Yearly living expenses in Australia are approximately from AUD \$18,610 plus 35% for each family dependant. (Note: School age dependants are required to pay tuition fees for their education in Australia.)

CONTACT HOURS / TERMS

Study periods are divided into terms. Please contact the institute for detailed breakdown on terms for all qualifications. As per DIBP regulations, overseas students are required to study with a minimum of 20 contact hours per week on a full-time basis. CTI classes are Mon, Tue & Wed or Wed, Thur & Fri. Student cannot choose class hours & days, and will have to abide to CTI's time & training schedule. Please note that all programs are in full-time mode and cannot be undertaken part-time or via distance education.

RECOGNITION OF PRIOR LEARNING

RPL is the process that recognises skills and experience you currently have regardless of where and when the learning occurred. To apply for Recognition of Prior Learning you will need to complete the RPL form, which can be requested by emailing to info@cti.qld.edu.au. After completing the RPL form please scan and attach all your supporting evidence. RPL procedures are detailed in the RPL Application form. For further information on CTI's RPL process, please review, the student handbook posted on the website, www.cti.qld.edu.au under CTI policies & procedures section in Student Information.

ENTRY REQUIREMENTS

Please refer to "Entry requirements" section on the website.

ASSESSMENT METHODS

CTI follows a combinations of methods for unit assessments. For example, direct observation, role-play, practical demonstration, written tests, essays, oral tests, projects, simulation & portfolios.

DISCIPLINARY & DISMISSAL PROCEDURES

An offence involving the breach of CTI's rules and regulations can lead to dismissal, even instant dismissal. For further information on CTI's disciplinary & dismissal process, please review, the student handbook posted on the website www.cti.qld.edu.au under policies & procedures section.

COMPLAINT HANDLING PROCEDURE

The CTI complaint process is made up of formal and informal academic and non-academic appeals processes. If you consider that the response to a disciplinary or misconduct decision is unsatisfactory or unfair you have the right to seek further recourse. For further information on CTI's complaints & appeals procedures, please review, the student handbook posted on the website www.cti.qld.edu.au - See Download section in Student Information.

SUPPORT SERVICES

CTI offers a wide range of student support/welfare guidance services in both academic and personal areas.

These services are available free of charge to all enrolled students and include

- Orientation
- (overseas student health cover, ID cards, cultural adjustment, bank and financial institution services awareness, student visa conditions and requirements, library, student support services and others)
- Computing services
- Academic and personal counselling
- Awareness of medical and health services options
- Learning support (language, numeracy, and literacy assistance)

CTI does not offer professional counselling service to students. The National Operations Manager (NOM) acts as a point of contact and offers support to students on matters and issues that fall within his capacity. However if the student needs professional counselling or support services, then DSS will seek or recommend professional counselling agency.

ACCOMMODATION

If student requires the Institute to arrange home stay or other types of accommodation the student Services staff can be contacted for assistance.

- Hostel Approx AUD \$300 ~ \$375 per week
- Home Stay Approx AUD \$375 ~ \$420 per week
- Shared Rent Approx AUD \$225 ~ \$300 per week

CTI can arrange for airport pickup if advised prior to arrival in Australia.

FACILITIES & EQUIPMENTS

CTI campus is modern and well equipped according to the latest industry standards. CTI has a wide range of facilities which include specialised training rooms, computer laboratories and workshops fully-equipped with the latest equipment, appliances and tools to enhance the student learning experience.

REFUND POLICY

As per ESOS Act 2000 and the ESOS Regulations 2001, a student will be given a full refund if CTI is unable to offer the course within 14 days of provider default.

- In event of visa refusal, Application fees (\$150) is not refundable.
- Refund on the basis of visa rejection.
- Accommodation Deposit and Airport Pick up fees are refundable if Visa is not granted.
- Tuition Fees, Overseas Students Health Cover are Refundable in full where:
- CTI is advised of the cancellation 28 days or more before course starts.
- Australian Embassy rejects a Visa application.
- Requests for refunds must be made in writing.
- CTI will send the refund to the accepted student unless otherwise instructed and authorized in writing.
- Tuition fee is not transferable to any other institution or student, but may be transferred to another course within CTI.
- If you withdraw from a course once it has commenced no refund of fees is given.
- In the unlikely event that CTI is unable to deliver your course in full, you will be offered a full refund of the tuition fees you have paid.
- If you have given misleading information to CTI approved agent, CTI and / or any commonwealth agencies of Australia, no refund will be given
- All refunds will be payable in the same currency in which the fees were paid. CTI will forward the refund to the application in his/her country of origin unless otherwise authorized in writing.
- The normal processing of a refund will be done within 4 weeks.
- All approved refunds in those cases where fees are paid from overseas are made payable to and sent to the student in his/her country of origin.
- A student dissatisfied with the refund decision handed by CTI has the right to pursue other legal remedies, which includes independent complaints & appeals handling services provided by the Overseas Student Ombudsman or mediation company appointed by CTI.
- Under compassionate circumstances such as bereavement (e.g. family death) CTI will make the decision of a refund on student's application within 28 days.
- This agreement does not remove the right to take further action under Australia's consumer protection laws.
- CTI will give the student a refund statement that explains how the amount has been worked out.
- Students will be advised of this policy before any payment is given to CTI. CTI will not accept any payments from an overseas student or intending overseas student unless the student has received a copy of this refund agreement.

COURSE PROGRESS POLICY

Students are expected to achieve a minimum of 50% pass rate in every term. For further information on CTI's academic progress process, please review, the student handbook posted on the website www.cti.qld.edu.au under download section.

PRIVACY

Your right to privacy is important to CTI and all personal information collected about you is treated as confidential. This statement applies to the collection of any personal information we collect on you. You may request access at any time to information we hold about you and ask us to correct it if you believe it is inaccurate, incomplete or out of date. We will only disclose your personal information if you request us to do so in writing, or where the law permits us to do so (Commonwealth and State agencies including DOE and the Fund Manager of the ESOS Assurance Fund). In these circumstances, the minimum amount of information required or requested will be disclosed. For further information on CTI's privacy policies process, please review, the student handbook posted on the website www.cti.qld.edu.au under Download section in Student Information.

TRANSFER BETWEEN PROVIDERS

CTI will not authorise student transfer prior to the student completing 6 months of their principal course. Students who have studied longer than this period can apply as normal and no letters of release need to be sighted or produced. For further information on CTI's provider transfer policies, please review, the student handbook posted on the website www.cti.qld.edu.au under policies & procedures section.

DECLARATION

I declare that the information supplied on and with, this enrolment form is true, complete & to the best of my knowledge. I agree to abide by the above mentioned conditions and consent to the disclosure of personal information as detailed above.

Full name *(please print)*

Student's Signature

Date